The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at The Kewaskum Public Library at 1225 Fond du Lac Ave.

Committee Members Present: Chambers, Hesse, Mayer, Radeztsky, Schlitt, Westphal, and Zemlicka  
Staff Members Present: Gitter, Kreis and Theisen

Meeting was called to order by Hesse at 1:30 p.m., followed by roll call.

**APPROVE MINUTES OF DECMER 9, 2024**

Motion by Schlitt, seconded by Mayer to approve the December 9, 2024, minutes. Voice vote, motion carried.

**PUBLIC INPUT** – None

**FINANCIALS**

***Review Bills*** – Kreis reviewed.

***Budget Review*** – Kreis reviewed.

**REPORTS**

***LIBRARY***

***Circulation*** – Kreis reported on the December circulation numbers.

***Monarch System*** – Kreis provided an update on the Monarch System.

***Director’s Report* –** Kreis provided her report.

***VILLAGE BOARD*** – None.

***SCHOOL DISTRICT*** – Mayer provided an update on Battle of the Books.   
***KEWASKUM PUBLIC LIBRARY FOUNDATION, INC.*** – Zemlicka reported on fundraising opportunities and a new committee member.

**NEW BUSINESS**

***Library Technical Services Assistant Job Description –*** Motion by Mayer, seconded by Westphal to approve the Library Technical Services Assistant Job Description. Voice vote, motion carried.

**OLD BUSINESS**

***2024 Property Tax Payment –*** Motion by Chambers, seconded by Schlitt to approve the first installment payment of the 2024 Property Tax Payment via general funds. Voice vote, motion carried.

***Library Strategic Plan (discussion only) –*** Discussion only.

Next Meeting Date: Monday, February 10, 2025, at 1:30 p.m.

Adjourned at 2:24 P.M.

Tocarra Theisen

Deputy Village Clerk