

Village of Kewaskum
Library Board
Meeting Minutes
November 11, 2024, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at The Kewaskum Public Library at 1225 Fond du Lac Ave.

Committee Members Present: Chambers, Hesse, Mayer, Schlitt (called in), Westphal, and Zemlicka

Absent: Radeztsky

Staff Members Present: Kreis and Theisen

Meeting was called to order by Hesse at 1:30 p.m., followed by roll call.

APPROVE MINUTES OF OCTOBER 14, 2024

Motion by Chambers, seconded by Zemlicka to approve the October 14, 2024, minutes. Voice vote, motion carried.

PUBLIC INPUT – None

FINANCIALS

Review Bills – Kreis reviewed.

Budget Review – Kreis reviewed.

REPORTS

LIBRARY

Circulation – Kreis reported on the October circulation numbers.

Monarch System – Kreis provided an update on the Monarch System.

Director's Report – Kreis provided her report.

VILLAGE BOARD – Schlitt gave an update on fundraiser ideas.

SCHOOL DISTRICT – Mayer provided an update on the upcoming school closure dates due to Thanksgiving.

KEWASKUM PUBLIC LIBRARY FOUNDATION, INC. – None

NEW BUSINESS

Library Strategic Plan (discussion only) – No action taken.

Motion to convene into Closed Session as follows (roll call vote required) – Motion by Schlitt, seconded by Zemlicka to convene into closed session at 2:17 P.M. pursuant to WI Statue 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to be discussed is the Director's performance evaluation. Present in Closed Session will be the Library Board and Library Director. Roll call vote: Chambers – aye, Hesse – aye, Mayer – aye, Schlitt - aye, Westphal - aye, Zemlicka - aye (6-0) Absent: Radeztsky. Motion carried.

Motion to convene into Open Session pursuant to Section 19.85(2) Wis. Stats to act on items from Closed Session (possible action) – Motion by Mayer, seconded by Schlitt to convene into Open Session at 2:55 P.M. Roll call vote: Chambers – aye, Hesse – aye, Mayer – aye, Schlitt - aye, Westphal - aye, Zemlicka - aye (6-0) Absent: Radeztsky. Motion carried.

Discussion on Director's performance evaluation (possible action) – Motion by Schlitt, seconded by Chambers to approve the library director salary at a cost-of-living increase of 3 percent with a realignment decrease of -0.52% for a 2.47% increase. Voice vote, motion carried.

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OLD BUSINESS

None

Next Meeting Date: Monday, December 9, 2024, at 1:30 p.m.

Motion by Schlitt to adjourn at 2:58 P.M.

Tocarra Theisen
Deputy Village Clerk