

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at the Kewaskum School District Office at 1455 School Street.

Committee Members Present: Hesse, Mayer, Schlitt, Westphal, and Zemlicka

Excused: Chambers, Radeztsky

Staff Members Present: Gitter, Kreis, and Theisen

The meeting was called to order by Hesse at 1:30 p.m., followed by roll call.

#### **APPROVE MINUTES OF APRIL 08, 2024**

Motion by Zemlicka, seconded by Mayer to approve the April 08, 2024, minutes with the spelling correction of "Mayer". Voice vote, motion carried.

**PUBLIC INPUT** – None.

#### **FINANCIALS**

**Review Bills** – Kreis reviewed.

**Budget Review** – Kreis reviewed.

#### **REPORTS**

##### **LIBRARY**

**Circulation** – Kreis reported on year to date numbers.

**Monarch System** – Kreis provided an update on the Monarch System.

**Director's Report** – Kreis provided her report.

**VILLAGE BOARD** – No Report.

**SCHOOL DISTRICT** – Mayer provided an update on school visits with Kluge to present on the Summer Learning Program.

**KEWASKUM PUBLIC LIBRARY FOUNDATION, INC.** – Zemlicka provided an update on donations, which included paying for the moving expenses with help from the Kewaskum Kiwanis Club, sensory panels and purchasing the Zoo pass.

#### **NEW BUSINESS**

**Presentation by Aaron Laatsch/Kewaskum Historical Society**

**MOU with Kewaskum Historical Society (possible action)** – No action taken.

**Election of Officers (possible action)** – No action taken.

**Landscape Contracts (possible action)** – Motion by Mayer, seconded by Schlitt to approve Monarch Landscape and Garden, LLC's contract. Voice vote, motion carried.

**Cleaning Contracts (possible action)** – Motion by Zemlicka, seconded by Mayer to approve All in 1 Cleaning's contract. Voice vote, motion carried.

**Meeting Room Policy (possible action)** – Motion by Mayer, seconded by Zemlicka to approve the Meeting Room Policy. Voice vote, motion carried.

**Study Room Policy (possible action)** – Motion by Mayer, seconded by Schlitt to approve the Study Room Policy. Voice vote, motion carried.

Village of Kewaskum  
Library Board  
Meeting Minutes  
May 13, 2024, 1:30 P.M.

**OLD BUSINESS**

***Future Meeting Locations (possible action)*** – Motion by Zemlicka, seconded by Westphal, to hold all future meetings at the Library Conference room. Voice vote, motion carried.

***Move Updates*** – Kreis updated.

Next Meeting Date: Monday, June 10, 2024, at 1:30 p.m.

Adjournment at 2:57 p.m.

Tocarra Theisen  
Deputy Village Clerk