

**Village of Kewaskum**  
**Library Board**  
**Meeting Minutes**  
February 12, 2024, 1:30 P.M.

The Library Board of Kewaskum, Washington County, Wisconsin met in regular session at The Village of Kewaskum Community Room at 204 First St.

Committee Members Present: Chambers, Hesse, Parse (arrived 1:49 p.m.), Mayer, Radeztsky, Westphal, and Zemlicka

Staff Members Present: Gitter, Kreis, and Theisen

Meeting was called to order by Hesse at 1:32 p.m., followed by roll call.

**APPROVE MINUTES OF JANUARY 08, 2024**

Motion by Chambers, seconded by Westphal to approve the January 08, 2024 minutes. Voice vote, motion carried.

**PUBLIC INPUT** – None.

**PRESENTATION BY CHRIS BADTKE/CD SMITH (*discussion only*)**

**FINANCIALS**

**Review Bills** – Kreis reviewed.

**Budget Review** – Kreis reviewed.

**REPORTS**

**LIBRARY**

**Circulation** – Kreis reported on year to date numbers.

**Monarch System** – Kreis provided an update on the Monarch System.

**Director's Report** – Kreis provided her report.

**VILLAGE BOARD** – No Report.

**ECONOMIC DEVELOPMENT/ADVISORY COMMITTEE** - No Report.

**SCHOOL DISTRICT** – Mayer provided an update on the upcoming Battle of the Books.

**KEWASKUM PUBLIC LIBRARY FOUNDATION, INC.** – Zemlicka provided an update on donations and upcoming meetings.

**NEW BUSINESS**

**CD Smith Contract (*possible action*)** – Motion by Zemlicka, seconded by Westphal to move to approve the CD Smith contract. Voice vote, motion carried.

**Moving Company Quotes (*possible action*)** – Motion by Zemlicka, seconded by Parse to move to choose CH Coakley as moving company. Voice vote, motion carried.

**2023 Annual Report (*possible action*)** – Motion by Parse, seconded by Mayer to move to approve the 2023 Annual Report. Voice vote, motion carried.

**Crescendo (IP Phone) Quotes (*possible action*)** – Motion by Zemlicka, seconded by Mayer to move to purchase phones up front. Voice vote, motion carried.

**OLD BUSINESS**

**Building Project (*possible action*)** – No action.

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Next Meeting Date: Monday, March 11, 2024 at 1:30 p.m.  
Adjournment at 3:25 p.m.

Tocarra Theisen  
Deputy Village Clerk